

Practical options for incoming digital content

<https://osf.io/qprn4/>



Alissa Matheny Helms & Jody DeRidder

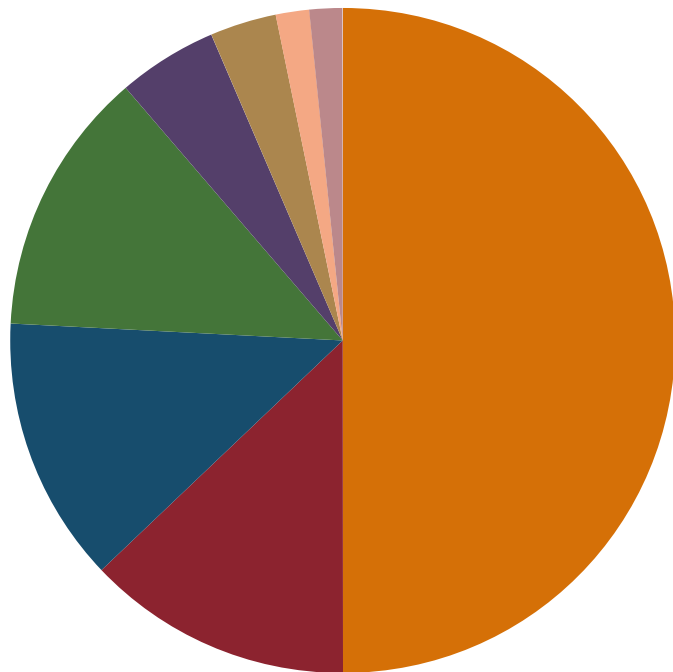
THE UNIVERSITY OF
ALABAMA[®]

University Libraries



Type of institution

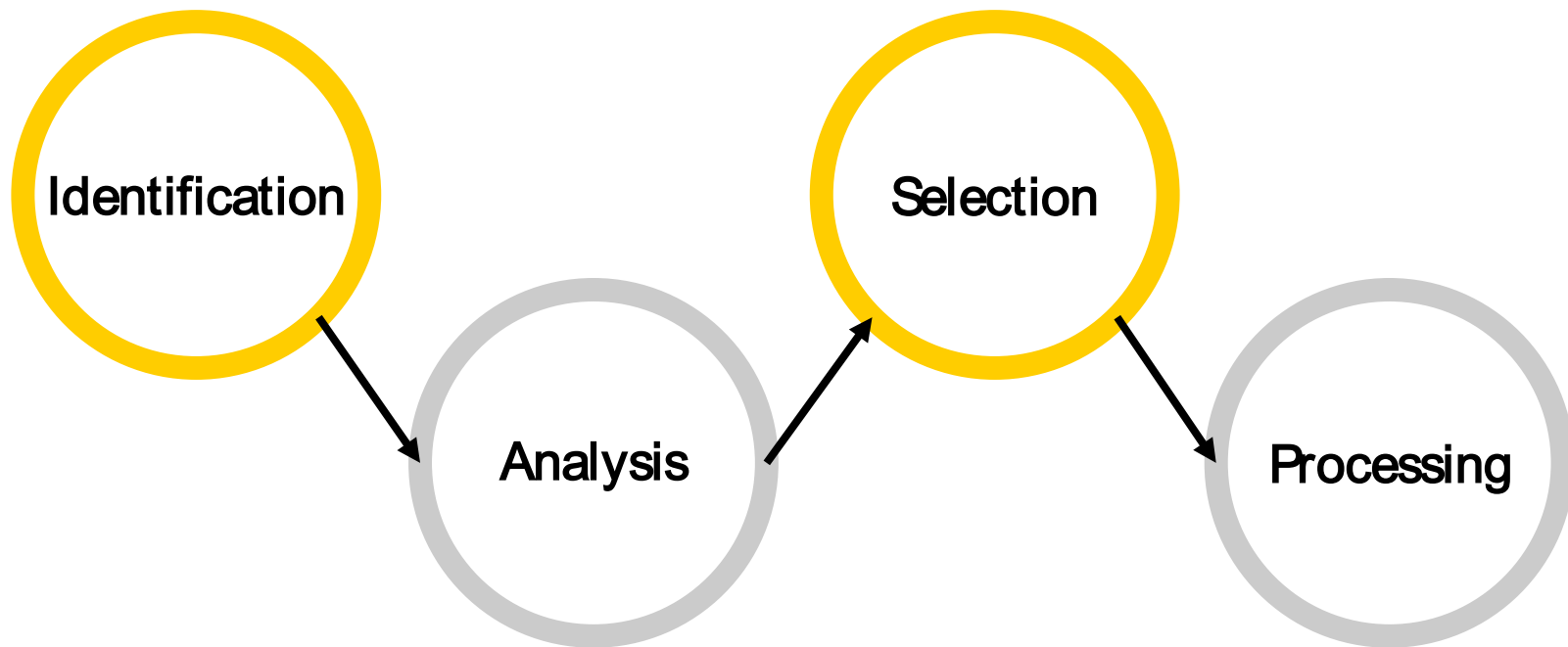
62 Total survey responses.



- Academic Library
- Archive
- Government Organization
- Other
- Museum
- Public Library
- Historical Society
- Special Library



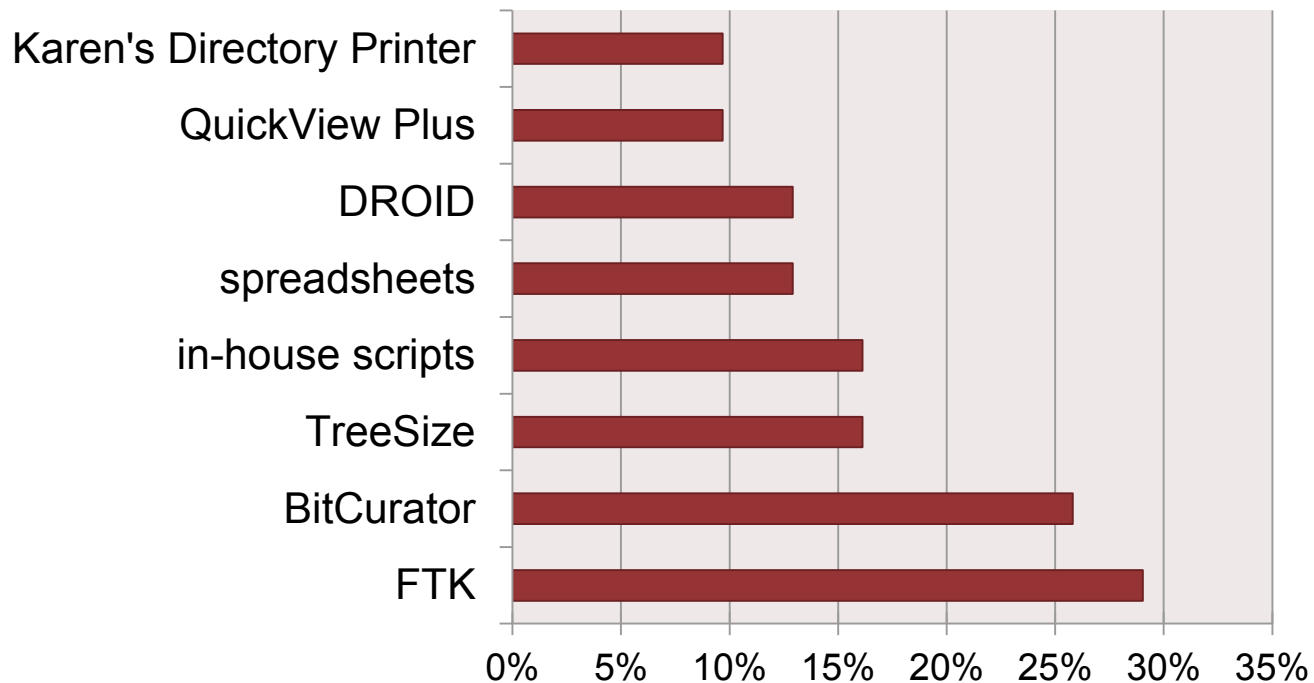
Digital content intake



See November D-lib article for more information!

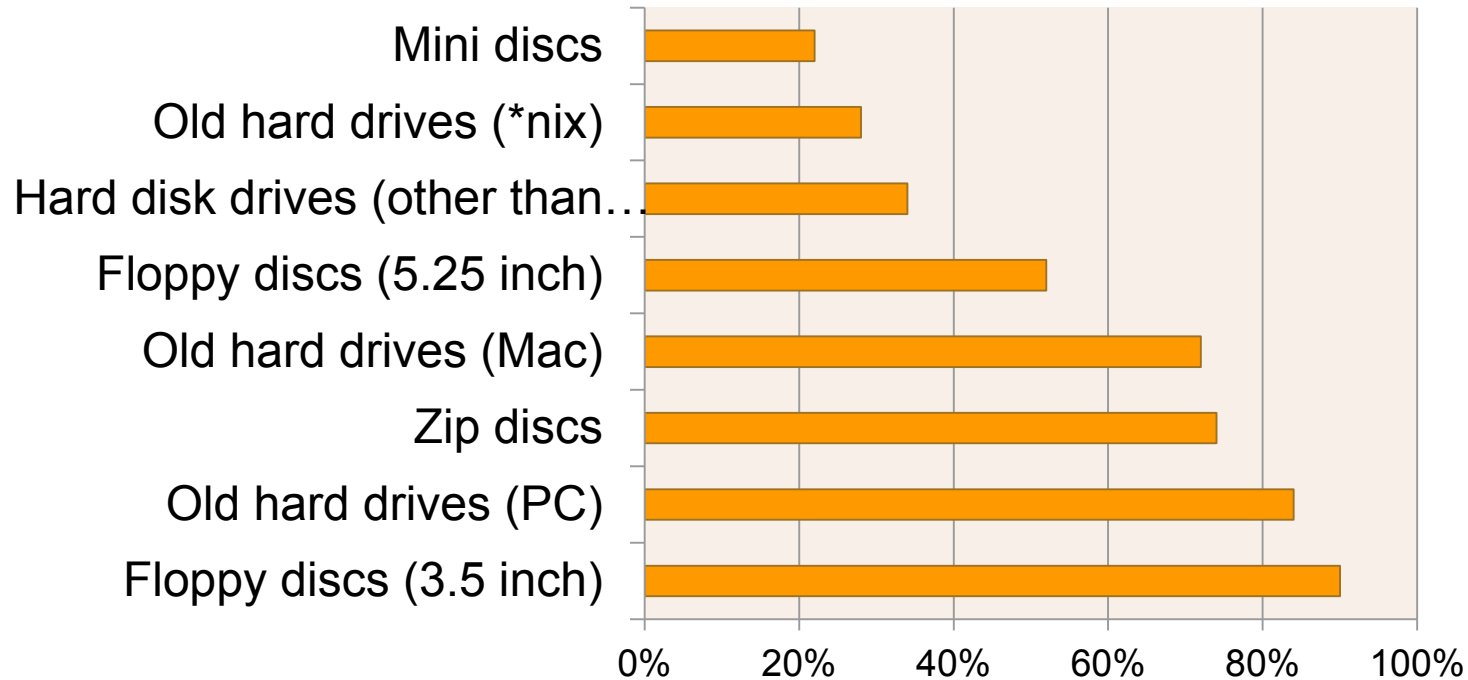


Identification – *useful tools*



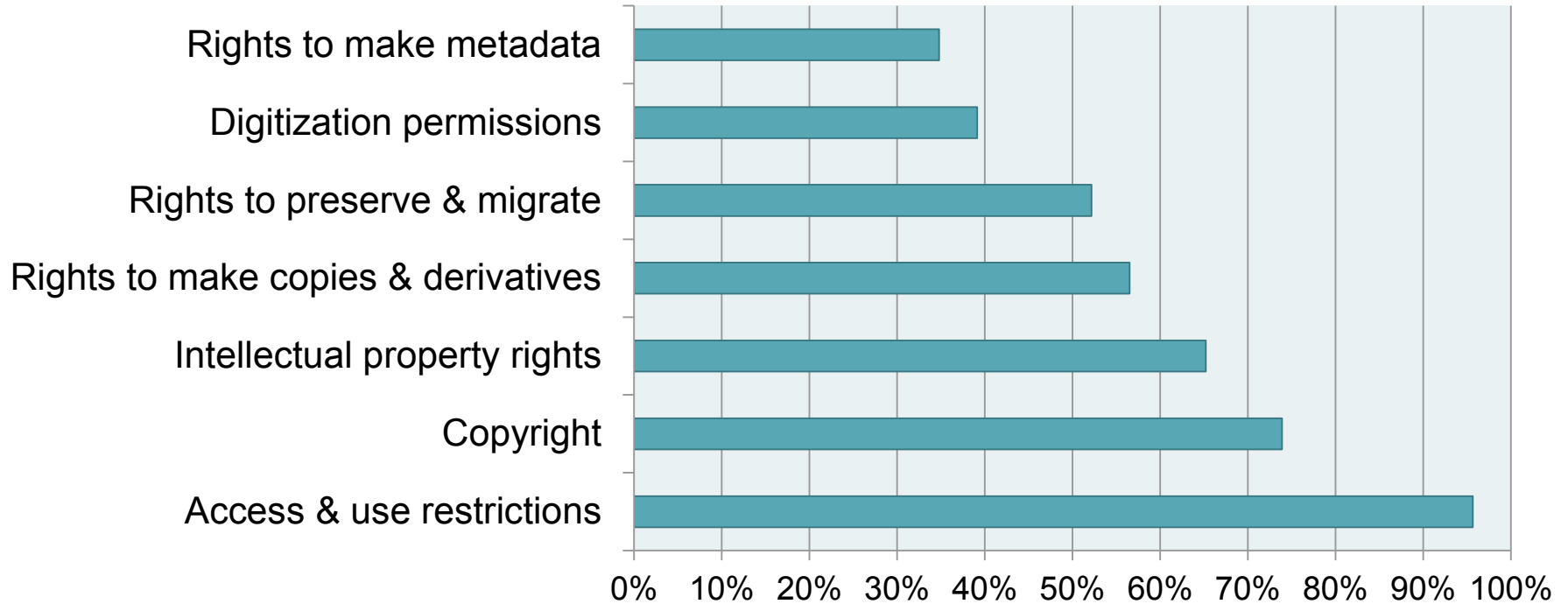


Obsolete media capabilities



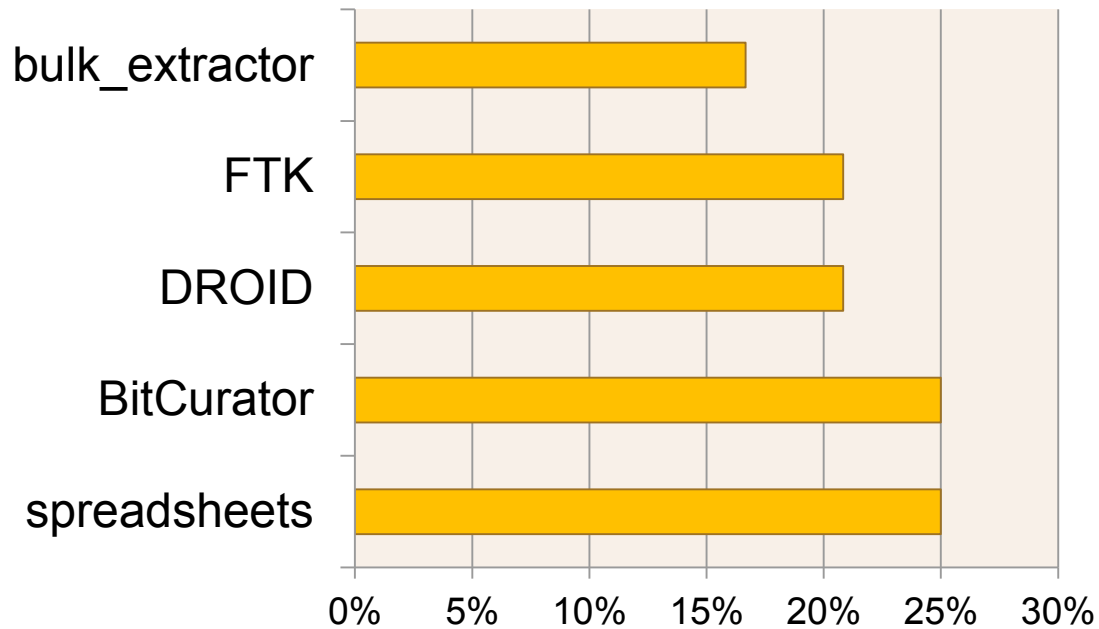


Rights information collected



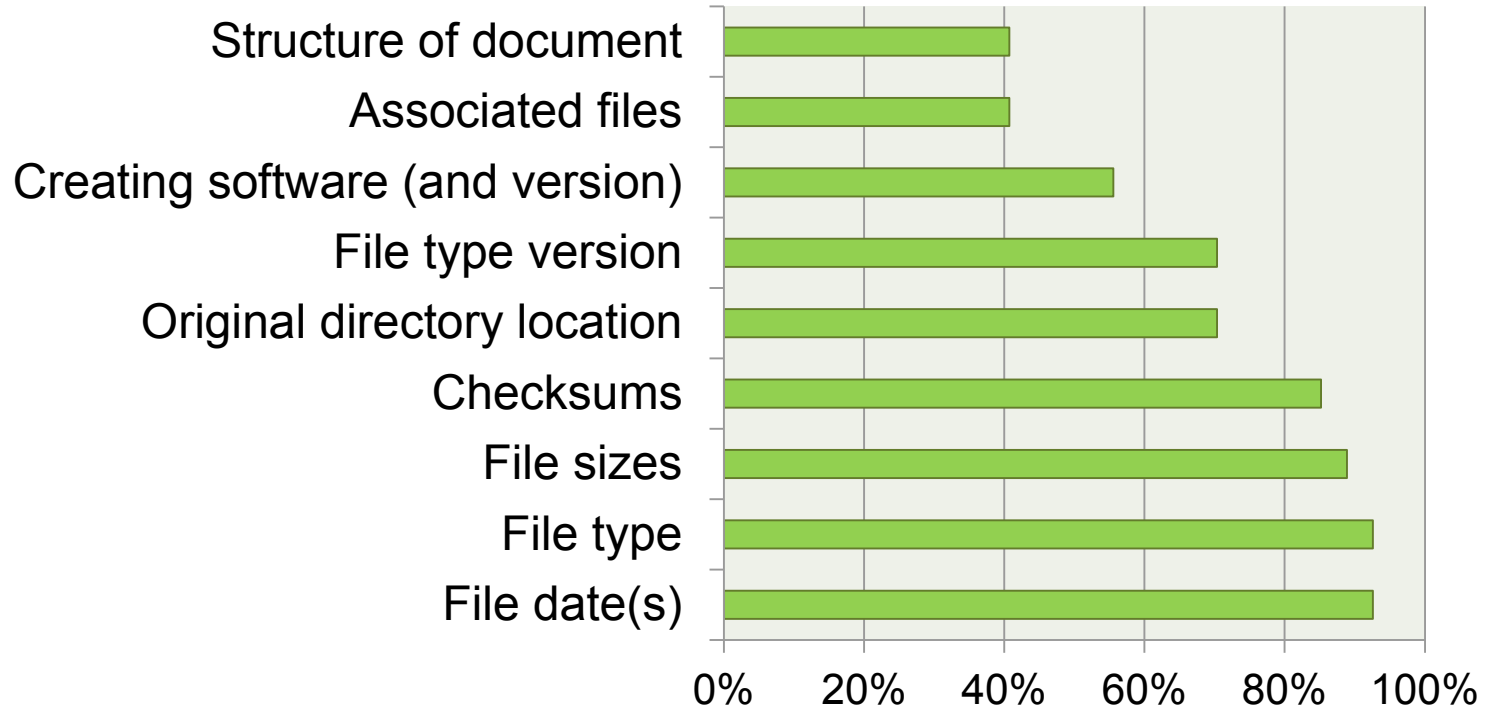


Analysis – *useful tools*



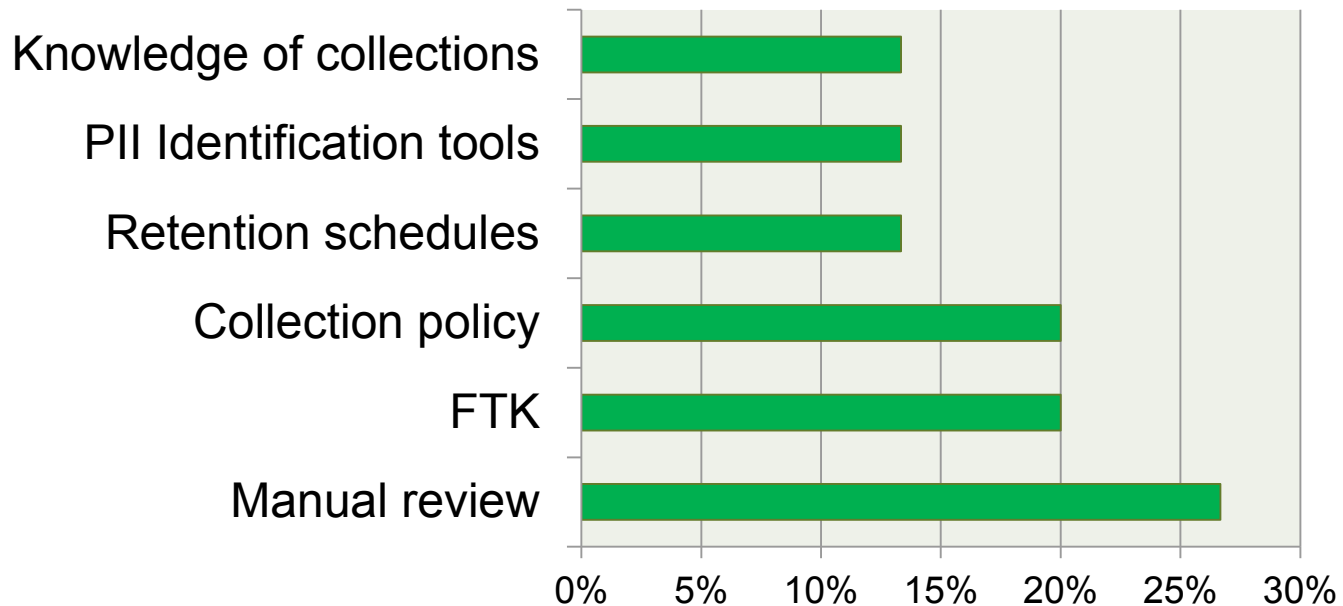


Technical metadata collected



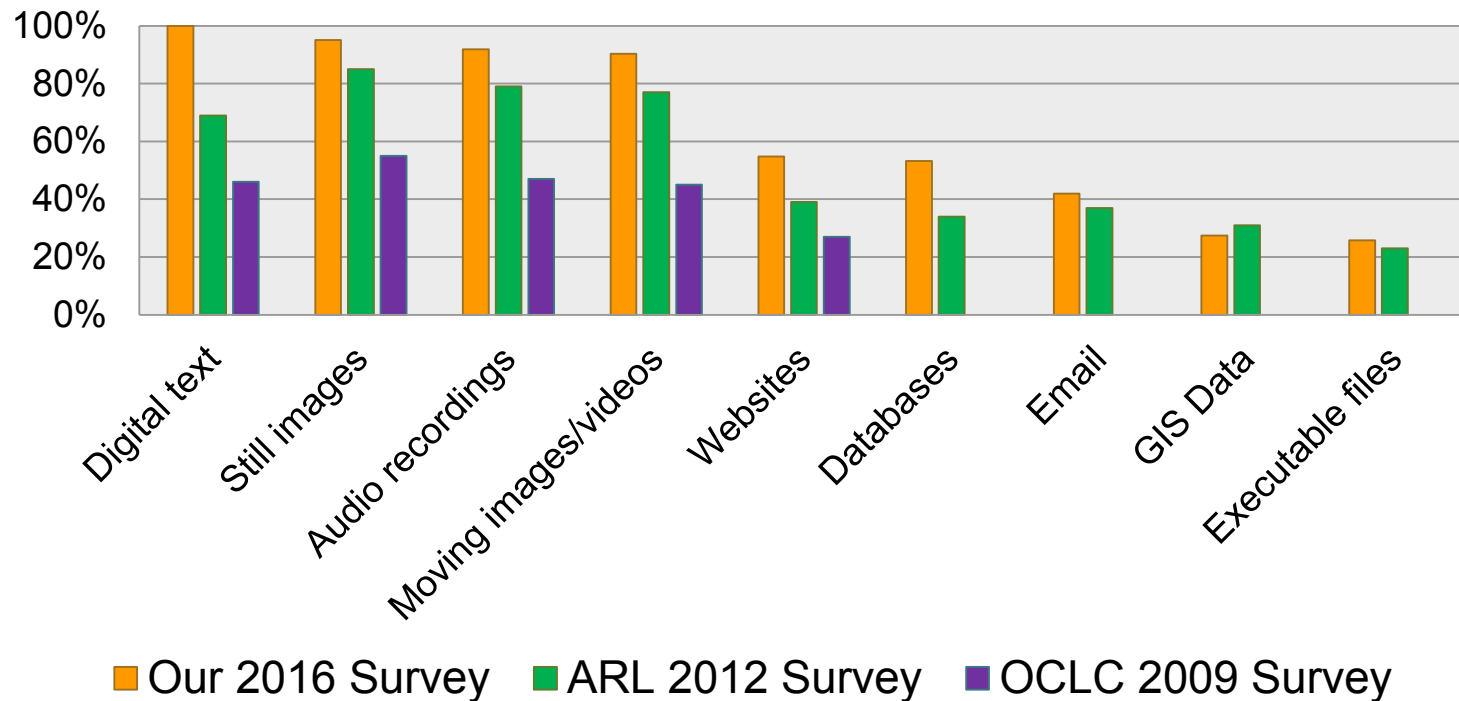


Selection – *useful tools*



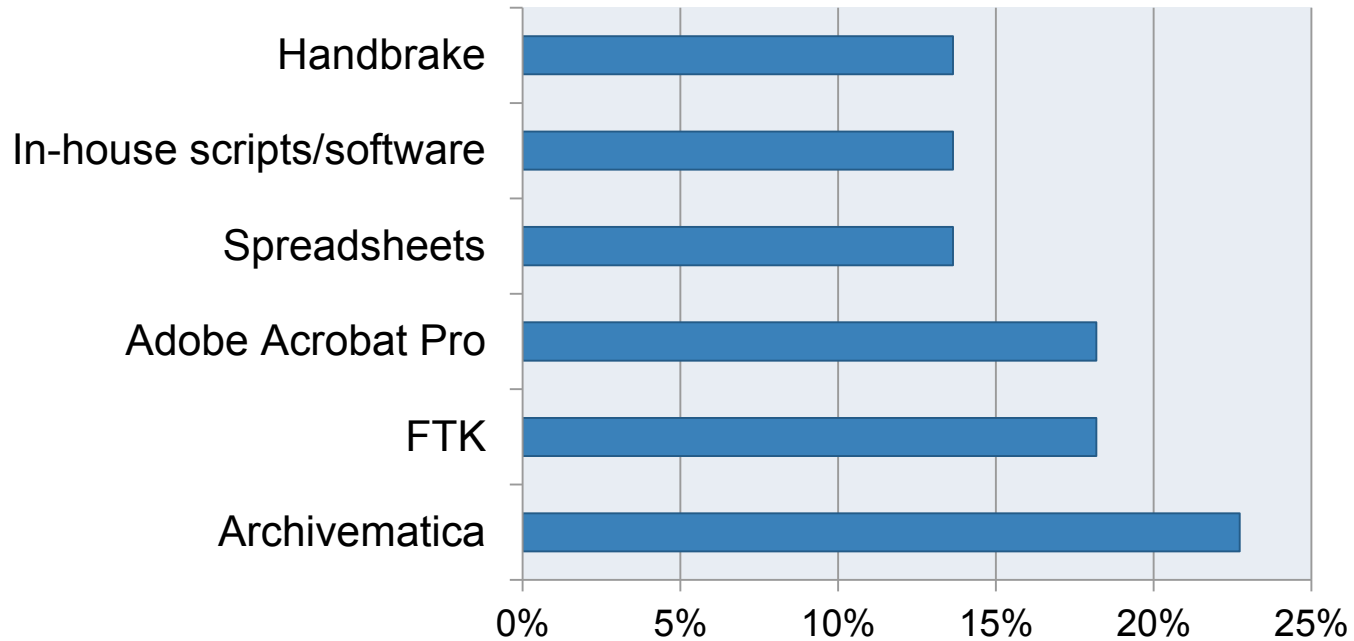


Type of content collected





Processing – *useful tools*





Target archival formats

96%

Text documents

- PDF/A – 61%

71%

Spreadsheets

- CSV – 70%

83%

Still images

- TIFF – 95%

58%

Moving images/ video

- MPEG-4 – 57%

71%

Audio recordings

- WAV – 70%

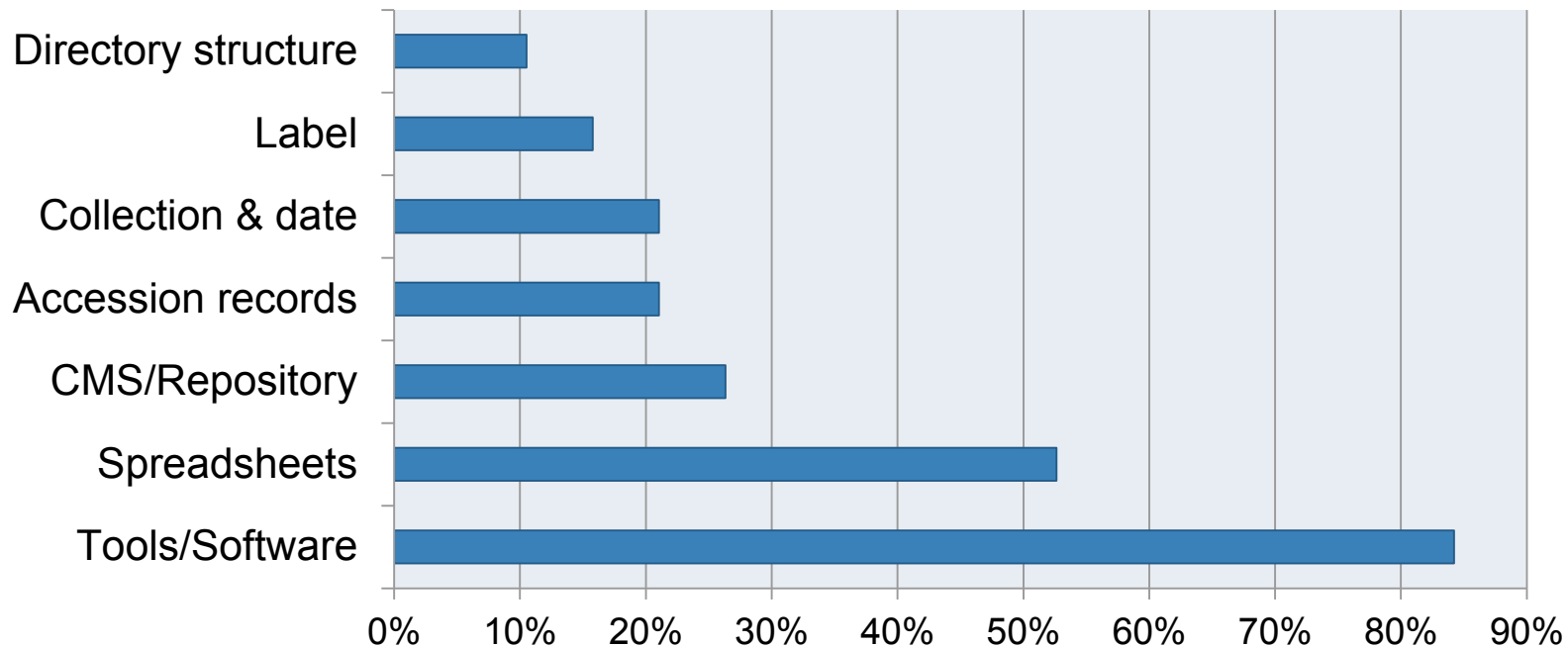
29%

Databases

- CSV, TXT, original format – 29%



Content organization & tracking





File management

Preservation

- **83%** - preserve original files
- **17%** - “sometimes or under certain circumstances”

Normalization

- **48%** - normalize or migrate files
- **41%** - “sometimes or under certain circumstances”
- **11%** - do not normalize files

See November D-lib article for more information!



Open Science Framework

What works for you?

Please contribute!

<https://osf.io/qprn4/>

- amhelms@ua.edu | @alinthearchives
- jlderidder@ua.edu | @jlderidder

